

## Questionnaire for Non-Requesting Spouse

Name

Tax Year

Social Security Number

Why we are requesting this information: Depending on the type of relief being requested, we must evaluate many factors.

We recognize that some of these questions involve sensitive subjects. However, we need this information to evaluate the circumstances of the claim and properly determine whether relief should be given. If this form is not completed and returned, the claim will be considered based on the information available to us.

1. What is the marital status between you and the (ex)spouse with whom you filed the joint return(s) for the year(s) relief is being requested?

Married and living together

Married living apart

Provide date you started living apart (month, day, year) \_\_\_/\_\_\_/\_\_\_

Legally separated

Provide date of legal separation (month, day, year) \_\_\_/\_\_\_/\_\_\_

Divorced

Provide date of divorce decree (month, day, year) \_\_\_/\_\_\_/\_\_\_

Widowed

Provide date of death of spouse (month, day, year) \_\_\_/\_\_\_/\_\_\_

**Enclose a complete copy of the separation agreement, divorce decree, death certificate and will, if applicable. If you are still married but living apart, provide documentation to verify the date of your separation such as copies of your lease agreement or utility bills in your individual name.**

2. Why did you file a joint return instead of your own separate return?

3. What was your involvement in the preparation of the return(s)? For example, did you gather the receipts and cancelled checks, just provide your W-2's, etc.

4. Did your (ex)spouse review the tax returns(s) before signing?  Yes  No

4a. If no, explain why not.

4b. If yes, did your (ex)spouse ask you or the return preparer for an explanation of any items or amounts on the tax returns?

Please list the questions asked, who responded and the response given.

5. During the year(s) in question, did you have your own separate bank account(s)?  Yes  No  
If yes, indicate the type of account(s).

Checking

Savings

Other

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5a. What access did your (ex)spouse have to the account(s)? (For example, permitted to make deposits, write checks and withdraw funds)?

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5b. What funds were deposited to the account(s)?

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5c. What bills were paid out of the account(s)?

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6. During the year(s) in question did you and your (ex)spouse have any joint bank account(s)?  Yes  No  
If yes, indicate the type of account(s).  
 Checking  Savings  Other

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6a. What access did your (ex)spouse have to the account(s)? (For example, permitted to make deposits, write checks and withdraw funds)?

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6b. What funds were deposited to the account(s)?

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6c. Who made these deposits?

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6d. What bills were paid out of the account(s)?

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6e. Who wrote and signed the checks?

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6f. Did you review the monthly bank statements?  
 Yes  No

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6g. Did you balance the checkbook to the bank statements?  
 Yes  No

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7. Did you pick up and open the household mail?  
 Yes  No

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8. Identify any periods of separation between you and your (ex)spouse during the year(s) in question.

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9. What was your highest level of education during the year(s) in question?  
Note any business or tax related courses you completed by that time.

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10. What was your (ex)spouse's highest level of education during the year(s) in question?  
Note any business or tax related courses he or she completed by that time.

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11. Have any assets been transferred from you to your (ex)spouse?  Yes  No  
If yes, list the assets and the date of transfer. Explain why the assets were transferred.

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12. If the tax years in question were filed with a balance due, what arrangements did you have regarding payment of the taxes due and was your (ex)spouse aware of your plan?

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12a. Was your (ex)spouse aware of any financial problems you were having such as bankruptcy, high credit card debt or difficulty paying monthly living expenses? If yes, please explain.

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13. If the tax years in question were audited, what items, if any, changed? Were the changed items yours or your (ex)spouse's? (For example, unreported income, disallowed deductions, unclaimed credits)

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14. If the audit results changed your business income or deductions on your tax return, did your (ex)spouse help you in the business? If so, how? If not, did your (ex)spouse know about your business affairs? Explain.

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15. If the items changed by the audit were yours, did your (ex)spouse benefit from them? Explain.

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16. Explain any other factors you feel should be considered.

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Under penalties of perjury, I declare that I have examined this statement and to the best of my knowledge it is true, correct, and complete.

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Signature

SSN

Date

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Daytime Phone #

Best Time to Call